

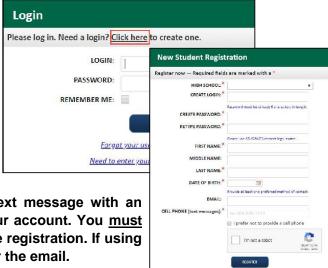


Welcome to the dual enrollment program at lvy Tech Community College! Ivy tech provides a convenient online registration process using DualEnroll.com. Here's how to register for your lvy Tech course(s).

First Time Students - Create an Account

You can register by computer or right on your smart phone by entering https://ivytech.dualenroll.com and using the Click here link to create a new account.

Complete the New Student Registration form to create your account. Provide all information including a login name and password. All fields marked with a red asterisk (*) are required. You must provide either an email account or cell phone number to create the account. If a cell phone is used, standard text message rates apply.



Once you click REGISTER, you'll receive either a text message with an activation code or an email with a link to confirm your account. You must confirm your account before you can proceed with the registration. If using email, be sure to check your junk and spam folders for the email.

APPLICATION STEPS complete the Application Steps for (ey tech Community College Cender* leh School men ny tranish respect in their shibber (a shimation seniols. The added when to or the reaches the ego of 18 or attents a school live-Liftade its total on the rights have transferred are feligible.

Ivy tech has 6 application steps. Step names are listed on the right and the current step will be in orange until complete. After the step has been updated with all the required fields, the step name will be show in green. Required fields will be marked with an asterisk.

Step 1: Student Address

Enter all required fields and click on Update when complete. Accept the verified address.

Step 2: Student Demographics Enter required Citizenship status and country

Step 3: Terms and Conditions

Step 4: FERPA

Step 5: Parent Information Enter your parent contact information

Step 6: High School

Enter your HS information and select your guidance counselor from the dropdown list box.

Click Update when complete.

You can always click on the Profile tab to go back to any application step and update your information.

Benny Boy - BENDIX SCHOOL APPLICATION STEPS High School ID#* Current Grade Student Address HS enrollment year* Anticipated graduation date³ Student Demographics Terms and Conditions FERPA Disclosure Parent Information

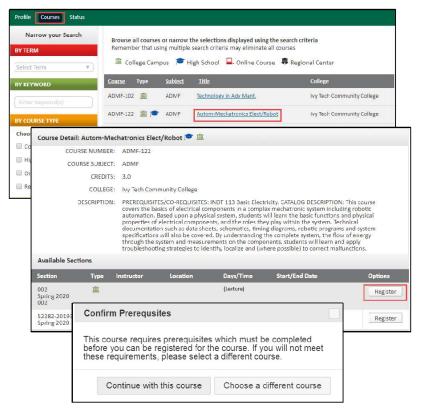
Your account is now ready for use and you can begin registering for courses.





Student Course Registration

If you've forgotten your username or password, we have you covered. You can retrieve your username and/or reset your password using the link on the login screen. You can also enter a Help Desk ticket by clicking the red Help Desk button in the upper right corner of the screen.





Register for Course(s):

Once you are logged into your account, click on the Courses tab to review the list of available courses.

The course finder shows you which lvy Tech courses are being offered for your school. Use any of the filtering options on the left to narrow down your search. Click on the course name to see a detailed class description and available sections.

When you've made your decision on a course and section, click the REGISTER button to start the registration process. If the course you have selected has prerequisites, you will be prompted to continue with the registration if the prerequisites are meet or to choose a different course.

Your part of the registration is done for now. You may choose to: select another course, view registration status, or logout.

You will receive an email from lvy

Tech letting when your
registration is complete.

